



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

Marlon I. Brown, DPA  
ACTING DIRECTOR

**Report Type** : Addendum to Original Report  
**Inspection Type:** Modification

**Date of Inspection:**  
**Date of Report:** 11/30/2023

<b>Licensee Name(s)</b>	<b>License Number</b>
Traverse City Area Public Schools	DC280088217
<b>Capacity</b>	<b>Facility Name</b>
58	TCAPS Child Care - Courtade
<b>Program Type</b>	<b>Licensee Designee(s)</b>
Child Care Center	Kelly Ann Gignilliat Jessica L Anderson
<b>Central Administrator(s)</b>	<b>Program Director(s) Name</b>
Jessica L Anderson	Megan Marie Snyder <b>Qualifications:</b> R 400.8113(7)(b) (12). <b>Date PD Approved:</b> 9/13/2021
<b>Facility Address</b>	<b>Mailing Address</b>
1111 Rasho Rd, Traverse City, MI, 49686	412 Webster Street, Traverse City, MI, 49686
<b>Facility Phone Number</b>	<b>Facility Email Address</b>
2319335800	andersonje@tcaps.net

### Findings of the Inspection

**Purpose of Addendum:** A request was submitted to add rooms 109 and 217.

### Findings and Conclusions:

If you have questions regarding the report, please contact licensing consultant, Codie Mayhew at 231-342-5006 or mayhewc@michigan.gov. In the event that Codie Mayhew is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

### Description of Facility

The center is located in the TCAPS Courtade Elementary School building. \* TCAPS rotates their summer programs between schools so some years this center will not operate during the summer.

### Approved Child Use Space

The licensee/ licensee designee understands that the ratio of child care staff member to children and the maximum group size is determined by the youngest child in the room. Equipment in the room must be appropriate for the ages of the children in the room.

<b>Building/Wing</b>	<b>Room</b>	<b>Notes (location, well-defined space, etc.)</b>	<b>Lead Hazard Found</b>
	Classroom 110		N/A
<b>Age Range : Capacity</b>		<b>Square Footage</b>	<b>Space Used to Calculate Capacity</b>
3 years and above : 22		781	Yes

<b>Building/Wing</b>	<b>Room</b>	<b>Notes (location, well-defined space, etc.)</b>	<b>Lead Hazard Found</b>
	Classroom 111		N/A
<b>Age Range : Capacity</b>		<b>Square Footage</b>	<b>Space Used to Calculate Capacity</b>
3 years and above : 23		792	Yes

<b>Building/Wing</b>	<b>Room</b>	<b>Notes (location, well-defined space, etc.)</b>	<b>Lead Hazard Found</b>
	Classroom 113		N/A
<b>Age Range : Capacity</b>		<b>Square Footage</b>	<b>Space Used to Calculate Capacity</b>
3 years and above : 22		756	Yes

<b>Building/Wing</b>	<b>Room</b>	<b>Notes (location, well-defined space, etc.)</b>	<b>Lead Hazard Found</b>
	Classroom 302		N/A
<b>Age Range : Capacity</b>		<b>Square Footage</b>	<b>Space Used to Calculate Capacity</b>
3 years and above : 23		812	Yes

<b>Building/Wing</b>	<b>Room</b>	<b>Notes (location, well-defined space, etc.)</b>	<b>Lead Hazard Found</b>
	Gymnasium		N/A
<b>Age Range : Capacity</b>		<b>Square Footage</b>	<b>Space Used to Calculate Capacity</b>
3 years and above : 58		4665	No

<b>Building/Wing</b>	<b>Room</b>	<b>Notes (location, well-defined space, etc.)</b>	<b>Lead Hazard Found</b>
	Cafeteria		N/A

<b>Age Range : Capacity</b>	<b>Square Footage</b>	<b>Space Used to Calculate Capacity</b>
3 years and above : 54	1904	No

<b>Building/Wing</b>	<b>Room</b>	<b>Notes (location, well-defined space, etc.)</b>	<b>Lead Hazard Found</b>
	Library		N/A
<b>Age Range : Capacity</b>	<b>Square Footage</b>	<b>Space Used to Calculate Capacity</b>	
3 years and above : 50	1739	No	

<b>Building/Wing</b>	<b>Room</b>	<b>Notes (location, well-defined space, etc.)</b>	<b>Lead Hazard Found</b>
	Music Room		N/A
<b>Age Range : Capacity</b>	<b>Square Footage</b>	<b>Space Used to Calculate Capacity</b>	
3 years and above : 30	1042	No	

<b>Building/Wing</b>	<b>Room</b>	<b>Notes (location, well-defined space, etc.)</b>	<b>Lead Hazard Found</b>
	Isolation Room		N/A
<b>Age Range : Capacity</b>	<b>Square Footage</b>	<b>Space Used to Calculate Capacity</b>	
3 years and above : 1	59	No	

<b>Building/Wing</b>	<b>Room</b>	<b>Notes (location, well-defined space, etc.)</b>	<b>Lead Hazard Found</b>
By Gym	Girls' Bathroom (By Gym)		
<b>Age Range : Capacity</b>	<b>Square Footage</b>	<b>Space Used to Calculate Capacity</b>	
3 years:12 years :			

<b>Building/Wing</b>	<b>Room</b>	<b>Notes (location, well-defined space, etc.)</b>	<b>Lead Hazard Found</b>
By Gym	Boys' Bathroom (By Gym)		
<b>Age Range : Capacity</b>	<b>Square Footage</b>	<b>Space Used to Calculate Capacity</b>	

3 years:12 years :		
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<b>Building/Wing</b>	<b>Room</b>	<b>Notes (location, well-defined space, etc.)</b>	<b>Lead Hazard Found</b>
By Room #214	Girls' Bathroom (By Room #214)		
<b>Age Range : Capacity</b>		<b>Square Footage</b>	<b>Space Used to Calculate Capacity</b>
3 years:12 years :			

<b>Building/Wing</b>	<b>Room</b>	<b>Notes (location, well-defined space, etc.)</b>	<b>Lead Hazard Found</b>
By Room #214	Boys' Bathroom (By Room #214)		
<b>Age Range : Capacity</b>		<b>Square Footage</b>	<b>Space Used to Calculate Capacity</b>
3 years:12 years :			

<b>Building/Wing</b>	<b>Room</b>	<b>Notes (location, well-defined space, etc.)</b>	<b>Lead Hazard Found</b>
	Handi-accessible Bathroom		
<b>Age Range : Capacity</b>		<b>Square Footage</b>	<b>Space Used to Calculate Capacity</b>
3 years:12 years :			

<b>Building/Wing</b>	<b>Room</b>	<b>Notes (location, well-defined space, etc.)</b>	<b>Lead Hazard Found</b>
	Classroom 109		No
<b>Age Range : Capacity</b>		<b>Square Footage</b>	<b>Space Used to Calculate Capacity</b>
3 to 12 years : 11		398	No

<b>Building/Wing</b>	<b>Room</b>	<b>Notes (location, well-defined space, etc.)</b>	<b>Lead Hazard Found</b>
	Classroom 217 (Art Room)		No
<b>Age Range : Capacity</b>		<b>Square Footage</b>	<b>Space Used to Calculate Capacity</b>
3 to 12 years : 22			

3 to 12 years : 22	783	No
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Documentation of Required Inspections		
Type of Inspection	Date of Inspection	Findings


Description of Outdoor Play Area			
Location	Enclosed Space	Outdoor Hazards	Playground Inspection
It is located behind the school.	Partially fenced in area	There are no known outdoor play hazards.	A playground inspection was last completed on 08/08/2023.

Number of Sinks and Toilets			
Location	# of Handwashing Sinks	# of Toilets	# of Urinals
Classroom 110	1	1	
Classroom 111	1	1	
Classroom 113	1	1	
Music Room	3		
By Gym	1	2	
By Gym	1	1	1
By Room #214	1	2	
By Room #214	1	1	1
Art Room	1	1	
Classroom 109	1		
	1		

Hours of Operation						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
07:00 AM To 6:00 PM	07:00 AM To 6:00 PM	07:00 AM To 6:00 PM	07:00 AM To 6:00 PM	07:00 AM To 6:00 PM		

Terms, Program Components, and Variances
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Full Time or Part Time Care	Months of Operation	Care Before 6 AM	Care After 6 PM	Before School or After School Care	Overnight Care	Weekend Care	Head Start/GSRP
Full Time	Year Round	No	No	Before/After School	No	No	GSRP
<b>Food Service</b>	Yes						
<b>Transportation</b>	No						
<b>Swimming</b>	No						
<b>Variances</b>							

<b>Recommendation</b>	
I recommend the addition of classroom 109 and 217..	
<b>Approved By:</b>	
	
<b>11/30/2023</b>	
<b>Codie Mayhew</b> <b>Licensing Consultant</b>	<b>Date</b>